



UNIVERSITY
OF WOLLONGONG
IN DUBAI



Terms and Conditions for Winning Schools and Teachers

Application Process T&C

1. Idea Submission:
 - Teachers must attend the incubator training with an idea for using AI in their classrooms.
 - This idea can be a new concept or an initiative already implemented in previous academic years.
2. Incubator Training Program:
 - Teachers **MUST** participate in an intensive incubator training program in October to develop and refine their AI integration ideas.
3. Proposal Development:
 - During the incubator program, teachers will strengthen their proposals with guidance from mentors and experts.
4. Pitch Presentation:
 - At the end of the training, teachers will present their refined proposals to a judging panel.
5. Selection Process:
 - Teachers will receive feedback from the judging panel and will have 30 days to submit a final proposal by 15 November 2024.
 - There will be a check-in day on 30th Oct for teachers to touch base with mentors for further feedback.
 - The final proposal must be submitted on **school letterhead and signed by the school head, indicating acceptance of these Terms and Conditions.**
 - Judges' decisions are final.
6. Cash Prize Disbursement:
 - Selected proposals will receive the gift in December 2024. Prize needs to be used by March 2025.
 - **School(s) must submit an invoice to the amount of the prize and sign terms to ensure expenditure in alignment with accepted proposal**

Eligible Expenses

- Devices: e.g., VR goggles, 3D glasses, etc.
- Software Licences: Costs associated with software necessary for implementing the AI integration.
- Classroom Printing: Printing costs directly related to the AI integration project.
- Training: if teachers would like to upskill further with registered partners' programs, they may use the prize to do so through preferred partners of the program
- Other Materials or Consumables: Any other materials or consumables directly related to the project.

Note: Local or international travel expenses and lab setup costs are not eligible. Additional terms and conditions apply as detailed below.



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Additional Terms and Conditions

1. Use of Cash Prize:
 - Cash Prize must be used exclusively for the purposes outlined in the submitted and approved proposal.
 - The winning school and teacher(s) agree to provide receipts and documentation of all expenditures upon request.
2. Project Implementation:
 - The awarded project must be implemented within the 2024-2025 academic year.
 - Progress reports must be submitted to the program organisers by 15 February 2025 and a final report by 30 March 2025.
3. Publicity and Acknowledgment:
 - The winning school and teacher(s) agree to participate in promotional activities related to the program.
 - The school and teacher(s) will acknowledge the support of the Centre and Ai-Tip in any publications or presentations resulting from the project.
4. Compliance:
 - The winning school and teacher(s) must comply with all local, state, and federal laws and regulations regarding the use of awarded Cash Prize.
 - Non-compliance with these terms and conditions may result in the forfeiture of the award and repayment of any Cash Prize disbursed.
5. Termination:
 - The program organisers reserve the right to terminate the award if the project is not progressing as planned or if there are any breaches of these terms and conditions.
6. Reporting:
 - Regular updates on project progress must be provided to the program organisers.
 - A final report detailing the outcomes, challenges, and impacts of the project must be submitted by 30 March 2025.
7. Responsibility:
 - Schools are responsible for submitting an invoice to the amount of the prize money to **RC011 ENAI WG Centre for Academic Integrity in the UAE – University of Wollongong in Dubai** within five (5) days of announcement, and to adhering to the terms of the cash prize disbursement within the specified time frame.
 - Schools are expected to facilitate site visits by program organisers if requested.
 - Schools are expected to allow promotional videos and photos to be taken as part of the program's publicity efforts.
 - Schools are expected to agree to participate in research publications related to the program and ensure that the Centre is acknowledged in any related publications or presentations.

By submitting the final proposal, the school and teacher(s) acknowledge that they have read, understood, and agree to abide by these terms and conditions.

Signature (Head of School)

Name (Head of School)

School Stamp