

APPLICATION FOR ADMISSION

3. ENGLISH LANGUAGE PROFICIENCY

Is English your first language? Yes No

I have completed at least one of the following within the last two years (Documentary evidence, including ORIGINAL results, must be attached)

A certificate of English Proficiency obtained in the last two years (eg IELTS or TOEFL)

IELTS (Academic)	Year	Overall Score	Reading	Writing	Listening	Speaking
TOEFL ITP	Year	Overall Score	TWE Score			
TOEFL Internet based	Year	Overall score	Reading	Writing	Listening	Speaking

If you don't meet the University's English requirements are you interested in studying English at the Centre for Language and Culture (CLC)? Yes No
Visit the CLC website for program details: <http://www.uowdubai.ac.ae/programs/details.php?sec=5>

4. ACADEMIC BACKGROUND

Have you completed any studies through distance learning? Yes No

Please list your highest qualification, including any studies currently being undertaken

Qualification	School/Institution	Country	Duration	Date Completed
				d d m m y y y y
				d d m m y y y y
				d d m m y y y y
				d d m m y y y y

5. EMPLOYMENT DETAILS – MBA APPLICANTS ONLY

Employment dates	to	Full-time or part-time	Employer name and location	Position title

If work experience is required for entry to the program for which you are applying, please attach the following;

- Details of previous position/s held including a general description of duties and responsibilities, key achievements within the role, the number of persons who report(ed) to you and the number of hours worked (if employed on a part-time basis).
- Referee report/s on company letterhead confirming your employment duration and position from relevant employer/s, including their position, contact details, telephone number and email address. The University may contact referee/s to confirm employment details.

6. ADVANCED STANDING (CREDIT TRANSFER/SUBJECT EXEMPTION)

Are you seeking advanced standing? Yes No If yes, you must provide a copy of your syllabus or subject descriptions with your application.

Name of Institution

7. OTHER IMPORTANT INFORMATION FOR APPLICANTS

1. Change of Name. If you have changed your name since completing high school or tertiary level examinations, or if any of your documents show a name which is different from the one that you have used on this application form, then you must present certified documentary evidence of the change (marriage certificate, passport).
2. Privacy and Confidentiality of Students' Personal Information. See <http://www.uowdubai.ac.ae/ps/details.php?sec=10> for more details
3. Declaration and Signature. This application form must be signed by the applicant.

APPLICATION FOR ADMISSION

8. ATTESTATION OF DOCUMENTS

All applicants for admission are required to obtain equivalency of their secondary school leaving qualifications (for Undergraduate applicants) or their bachelor's degree (for Postgraduate applicants) from the UAE Ministry of Higher Education and Scientific Research located in Abu Dhabi, UAE. The attestation process is dependant upon whether the student has completed his/her studies within the UAE or outside the UAE.

Applicants who complete secondary schooling or a bachelor's degree within the UAE

With the exception of undergraduate applicants who have completed the Thanaweya Al-Amma, all other applicants must obtain an Equivalency Certificate issued by the Ministry of Education and Youth for secondary schooling studies undertaken in the UAE. Postgraduate applicants who have complete undergraduate studies are required to obtain an Equivalency Certificate issued by the Ministry of Higher Education and Scientific Research. These students are provisionally admitted to the University and are permitted to commence the first semester of study subject to the student obtaining the relevant Equivalency Certificate.

Applicants who complete secondary schooling or a bachelor's degree outside the UAE

These applicants are provisionally admitted to the University and are permitted to commence the first semester of study. However, they must have their secondary school records and Certificates of Completion (for Undergraduate applicants) and their bachelor's degree and transcripts/mark sheets (for Postgraduate applicants) certified by:

- The issuing Board of Secondary Education or a recognised authority for secondary education (for Undergraduate applicants)
The issuing University and/or recognised authority for tertiary education (for Postgraduate applicants) in the host country in which the applicant completed their education and;
- The Ministry of Foreign Affairs in that host country and;
- The UAE Embassy in that host country.
- Additionally, the UAE Ministry of Education and Youth in Dubai, must attest all secondary school certificates (for Undergraduate applicants) and the UAE Ministry of Higher Education and Scientific Research must attest all bachelor degree certificates and transcripts issued outside the UAE.

In special cases where complying with conditions (b) and (c) are not feasible, the certificates may be verified against originals by Embassies in the UAE and UAE Ministry of Foreign Affairs.

An applicant who is unable to secure the Equivalency Certificate(s) as outlined above will be asked to sign a "Consent to Provide Documents" form agreeing to secure the equivalency. The applicant will be permitted to commence his/her studies at UOWD, but will be given a maximum of one (1) semester to obtain the equivalency certificate(s) within this time period. UOWD reserves the right to take appropriate action against those who do not provide these documents, which may result in the termination to the student's enrolment at UOWD.

9. DECLARATION AND SIGNATURE

- I declare that all information I have given in this application is true and correct.
- I declare that the signature on this form is my signature and has not been signed on my behalf by another person, including my agent or sponsor.
- I agree to tell the University immediately if there is any change to the information I have given in this application.
- I understand that the University may vary or reverse any decision made on the basis of incorrect or incomplete information which I or my agent may have provided.
- I declare that I have not been excluded or subject to disciplinary action at any tertiary institution.
- I have read and understand the University's fee policy at <http://www.uowdubai.ac.ae/ps/details.php?sec=10,2,9>
- I understand that the University may obtain official records from any educational institution I have previously attended.
- I authorise any institution or organisation named on any document provided as evidence of my qualifications or work experience or which are named in sections 4,5 or 6 of my application, to release to the University any personal information which they may hold about me for the purpose of verification of my supporting documents.
- I authorise the University to release any personal information they may hold about me to any other educational institution which is seeking to verify of my supporting documents.
- I understand that any information provided to the University may be made available to Australian Commonwealth and state government departments and agencies, pursuant to the University's obligations under Australian or state law.
- I agree to be bound by all the Rules and Regulations and any relevant Policies of the University.
- I understand that I am fully responsible for my education and living expenses while studying at the University.
- I understand and agree to abide by the requirements of a student visa holder whilst in the United Arab Emirates:
 - I am not permitted to work whilst on a student visa;
 - I must remain in full-time study while I am on a University-sponsored visa, and if I finish my program early, I must cancel my visa, depart the country or transfer my visa to another company.
- I agree to advise the University on arrival of my address and telephone number and of any change in my contact details.

Consent: I understand that UOWD may have a need to verify the information I have supplied and it may exchange data with other institutions for this purpose. I further understand that UOWD deals with regulatory bodies and also includes a number of separate entities, any of which may be granted all or part of this information to assist students in their work at UOWD.

Warning: It is an offence to submit fraudulent documentation in support of a program application. Where fraudulent documents are detected, the application will be rejected; any offer of enrolment will be withdrawn; and the matter may be reported to the Police and Immigration.

10. CHECKLIST

- Enclosed original or attested academic transcripts, explanation of grading system, and course completion certificate.
- Work references (MBA applicants only).
- Enclosed a certified copy of your passport and UAE residency visa, if applicable.
- Two (2) passport size photos.
- Read and signed application form (Section 9)

Applicant's Signature

Date:

The University of Wollongong in Dubai attempts to ensure that the information contained in this form is correct at the time of production (Oct. 2009). However, sections may be amended without notice by the University in response to changing circumstances or for any other reason. Applicants should check with the University at the time of application/enrolment whether any later information is available.

APPLICATION FOR ADMISSION

Submit application to:

Postal Address

Admissions
University of Wollongong in Dubai
PO Box 20183
Dubai

Campus:

Block 15
Dubai Knowledge Village
Dubai

Enquiries:

Telephone within UAE: 04 367 2400
Telephone outside UAE: +971 4 367 2400
Email: admissions@uowdubai.ac.ae
Web: www.uowdubai.ac.ae

Office Use Only:

Is admission recommended: Yes No

For the degree of:

Commencing year: Session: Autumn Spring Summer 1 Summer 2

Type of program: UG PG

Advanced standing (Specified):

Faculty Name:	Signature:	Date:
---------------	------------	-------

Offer: **Conditions:** **Notes/PEC:** **Other notes/conditions:** _____

Code: Year: ENG EQV
FOUM ADV

English Result:
Major: Session: UAE DEF
RCO QTT
Ad basis: CPs: OTR REJ
OEN

Status: Subject Fee: English: IELTS TOEFL Native Speaker
Score:
Meets Entry: Yes No
MBA - work exp approved: Yes No

Recommendation (wks):

Case Officer:	Signature:	Date:
---------------	------------	-------

Graduate Foundation: CLC Offer:
Accounting Course code Length
Finance Course Start date
Marketing Status End date
Operations Ad basis

Statistics Conditions/Notes: _____
Recommended for Scholarship: Yes % No

Approved: Manager, Admissions (or delegated authority):	Signature:	Date:
--	------------	-------

Office use only

Family name

Given name

Student number

Application number

A