

## New Visa Application

Student Number <small>7-digit number as in your offer letter</small>			
Full Name <small>As per your passport</small>			
Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female		
Marital Status	<input type="checkbox"/> Married <input type="checkbox"/> Single		
Course	<input type="checkbox"/> Undergraduate	<input type="checkbox"/> Postgraduate	
	<input type="checkbox"/> English	<input type="checkbox"/> Certificate of Proficiency/Non-award	
Personal Email			
Date of Birth			
Place of Birth			
Spoken Languages			
Religion			
Father's Full Name			
Mother's Full Name			
Current Visa Type <small>(not applicable for outside UAE applicants)</small>	<input type="checkbox"/> Residence visa	<input type="checkbox"/> Tourist visa	
	<input type="checkbox"/> Short-term visit visa	<input type="checkbox"/> Long-term visit visa	
	<input type="checkbox"/> On-arrival visa	<input type="checkbox"/> Others	

### Passport Details

Nationality			
Previous Nationality <small>(if any)</small>			
Passport Number		Place and Country of Issue	
Date of Issuance		Date of Expiry	

### UAE Address Details

Full Address in UAE	Street No; Flat No; Building name: _____		
	Emirate: _____ City: _____ Area: _____		
Mobile No.		Home No.	

### Overseas / Home Country Address Details

Full Address Overseas			
Mobile No.		Home No.	

### Emergency Contact Details

Name			
Email			
Relationship		Mobile No.	

## Documents required

Please provide the following documents with your New Visa Application.

- Clear colour Passport copy – **'including last page'** (with at least 6 months' validity)
- Passport size photo (white background digitally clicked at photo studio)
- Pakistani National ID front and Back copy (if applicant is a Pakistani national)
- Father undertaking letter if applicant is less than 18 years of age
- Receipt for visa and tuition fees
- Copy of current visa (if you are inside UAE)

Copy of offer of admission letter (only for new students)

Please select one of the following visa options.

Student Residence Visa	Cost
<input type="checkbox"/> Student visa for 1 year – If applicant Inside UAE	<b>9,469</b>
<input type="checkbox"/> Student visa for 1 year – If applicant Outside UAE	<b>7,839</b>

Student visa for 1 year is inclusive of the following:

- Visa processing fees (Entry Permit and Stamping)
- Change status (only applicable for 'Inside UAE' applicants)
- Medical Examination
- Administration Charge
- Health Insurance (12 months)
- A Visa Maintenance charge of **AED 2500**. This charge is a one-time payment which the University may use to meet visa-related expenses which occur throughout a student's studies at UOWD. It is the responsibility of the student to maintain a balance of **AED 2500** throughout his/her studies at UOWD. The student is eligible for a refund of the balance remainder of this charge after visa cancellation.

All service fees mentioned above, are inclusive of 5% of Value Added Tax ('VAT') are subject to change without any prior notice.

## Terms & Conditions

- The new visa application process normally takes **7-14 working days** and normally applications undergo a security check by UAE government authorities. However, some applications can take up to 1 month or more. Some visa applicants may also be required to submit additional documentation by the UAE government authorities (e.g. attested birth certificate, translated in Arabic).
- UOWD student visas (except visit/short term visas) are issued for duration of 1 year. Students may require multiple renewals during their course of study at UOWD.
- Students are advised to have adequate medical/travel insurance in UAE until their UOWD student visa has been stamped in their passport.
- UOWD sponsored visa students cannot sponsor their family members.
- Visa applications are subject to approval of the UAE government authorities and passing the required medical tests. In case, a student visa application is rejected, the student will have to bear the costs incurred.
- Students under UOWD visa sponsorship must be enrolled in a minimum of 3 undergraduate (UG) and 2 postgraduate (PG) subjects in Autumn and Spring semesters. Global English studies/GES students must pay and enrol for at least 1 term. GEMLUX students should be pay and be enrolled for at least 1 subject. Violation of the Visa Policy will lead to cancellation of students' visa.
- Summer semester is optional for UG and PG students unless it is their first semester. Following the completion of at least 3 consecutive semesters, if the students wish to take a break from studies, they must submit a Leave of Absence Application form to the Registrar's Department (UG and PG). ELC students can apply for Leave of Absence following 2 terms of completion and an additional term fees has been paid. Please note: Leave is subject to approval. For more details, please refer to StudentVisapolicy.

## Student Declaration

By signing this form, you agree that you have read and will abide by the University's Student Visa Sponsorship Policy.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date